

**Greater Tidewater Chapter
American Society of Safety Professionals**

<http://tidewater.assp.org/>

Executive Committee Meeting Minutes

DATE: June 28, 2024

Location: Conference call

Time: 12:00 PM

GTC Executive Committee Member Attendance:

Elected Officers	Office	Present?
Alexandria LePock, CSP	President	x
Stephanie Neary	President-Elect	
Meghan McCall	Secretary	
Susan Roenker	Treasurer	x
Jennifer Miles	Advisory Board	
Executive Committee Members	Office	
Mike Suminski	Government Affairs Chair (combined with Practices/Standards)	x
Stephanie Neary	Website Chair	
Steve LePock	Membership and Public Relations Chair	x
Jennifer Miles	Nominations and Elections Chair/Past President	
Cheryl Riordan	Student Affairs Liaison	x
Austin Temple	EC Member at large	x
Nick Miller	EC Member at large	
Committee Chairs	Office	
Phil Campbell	Communications Chair (includes Newsletter)	x
Guests	Representing	
Elizabeth Barnette	Northern Area AD	

*Note: A quorum is a majority (three) of the four elected officers or a majority (seven) of the **eleven** executive committee members with at least two elected officers.*

Executive Committee Meeting

Presiding: Ali LePock, Chapter President

Minutes:

Ali called the meeting to order at _1201____. A quorum was established with 2 elected officers present and 5 total EC Members.

Greater Tidewater Chapter American Society of Safety Professionals

<http://tidewater.assp.org/>

Previous Meeting Minutes Approval

Note: Ensure approved minutes are posted to our website. Contact chapter services for assistance with upload.

Susan moved to accept the previous minutes. Phil seconded the motion.

Approval of Finance Reports

Austin moved to accept the YTD Finance Reports. Phil seconded the motion.

Finances

- Financial audit update
- Golf outing \$ update
- Funds raised from virtual portion of June meeting (CEUs offered for Ethics)
 - o \$290 from the 29 virtual attendees

Susan suggested there no longer be just a 'student' fund fr outreach money and the outreach budget be combined for students and members—everyone present agreed.

She will share with Ivan(upcoming treasurer)

Discussed cup logo and quote for \$368.88

Phil motioned to pay this amount for 12 cups for the 2023/2024 EC members as a thank you gift. Cheryl seconded the motion.

To save on CC fees, Susan will write a check, Austin will deliver to the company in Portsmouth. Austin to pick them up when they are ready.

Company is called Creative Business Solutions

Meeting Dates for Chapter Formal Meetings

July 24th- Damuth, speaker from Dominion

August- Baseball social Aug 10th

September- Region 6 PDC in VB!!! 16-18th

October TBD

November- Joint Colonial Chapter Event with DOLI - Local event

December- Holiday Social

Suggestions for Future Meetings/Fundraisers

-Fall Protection Competent Person Course

-Each meeting could have time for someone to present a challenge/issue to the group for advice or guidance

-Stihl tour

-Norfolk Zoo or VA Aquarium tour

Greater Tidewater Chapter American Society of Safety Professionals

<http://tidewater.assp.org/>

-Rick for Active Shooter
-Jefferson Labs

Open Items

- LOGO- rebranding complete and updated on website and in google drive. Swag?
 - o As thank you for 2022-2024 year; yeti cups for EC with new logo for those interested? Who would like one?
 - Susan to get Ali name of local guy who can etch yetis for price
 - o Green/light up yoyo purchase
 - Last meeting: Cheryl made the motion. Phil seconded. Up to \$550 for light up yo-yos (green w/ white letters)
 - Meghan and Susan will take the lead in getting GTC swag ordered once rebranded
- Sponsorship- <https://tidewater.assp.org/sponsorship/>
 - o Know anyone interested in becoming a chapter sponsor? Share our easy to use link on our website!
- CEU offerings - solid feedback, attendees and \$\$ made from June event. Suggest continuing these opportunities to larger network!
- **COMT- financial report and COMT submitted early. We will be Platinum again this year (based on points calculation)!**

Nominations and Elections committee

- o Succession planning for next 1-2 years.

Volunteer Opportunities

Advisory Board

Governance/Practices/Standards

Award

Membership

- Membership Update from June
 - o 190 active members, with 23 number in grace period (213 Total)
 - o 6 expired members
 - o 2 new members in June...
 - Ben Margriter (Nexgen HVAC) and Catherine Binczak (JCC RISK Manger)
 - o 1 member transferred to GTC
 - Brandi Kissel from Colonial Virginia

Reaching out to all new Chapter members.

Reaching out to all Expired and Grace Period members.

Greater Tidewater Chapter American Society of Safety Professionals

<http://tidewater.assp.org/>

I will follow up with a welcome email to the Four new folks that attended the June meeting!

Spotlight

Austin to take over the July 1 Spotlight. I can be the July Spotlight!

Students

- ODU update?
- TCC connection- Cheryl/Meghan?- great opportunity to stay connected. Suggest initial touchpoint with Kevin.
- Follow up needed
 - o Stay connected with Jaleesa Smiley from ODU- she will be attending PDC as a guest student on scholarship from us this fall.
 - o Sierra Goldman(?) from April ODU meeting was interested in potentially speaking/presenting her research at the fall PDC. Stay connected and reach out to finalize.

Social Media

- Website
 - o Check for needed updates
- Linked In
- Post upcoming meetings on website (Stephanie) and LinkedIn (Nick)

Communications

- July meeting, baseball social and PDC reminders!

Upcoming Dates

- July 1 transition– Don't forget to complete any new trainings for new officers coming on to the EC, email forwarding updates (very important!), website name/title updates in the chapter officers section
- July meeting

_Phil___ moved to adjourn the meeting at _1245___PM. _Cheryl___ seconded. EC Meeting adjourned.

Respectfully submitted,

Meghan McCall

Secretary, Greater Tidewater Chapter